

**Date:** ..... / ..... / .....

**INSTRUCTIONS TO LET A PROPERTY**

I hereby instruct you to let my property, the particulars of which I give below:

1. Name of Landlord.....
2. Address  
.....  
Tel (office) .....Residence .....

**PARTICULARS OF THE PROPERTY**

Residential/ Agricultural/ Commercial LR. No: .....

Location: .....

3. Brief description of property  
.....  
.....  
.....
4. Required Rent ..... (Read Kshs.....Only)
5. Payable Monthly / Quarterly / Yearly. (Mark where appropriate.)
6. I agree to pay Heritage Property Consultants Ltd. a commission in the following order
  - 10% commission of one month rent for a house let for one month.
  - 25% commission of one month for a house let for three months
  - 50% commission of one month rent for a house let for six months.
  - 100% commission of one month rent for a house let for one year and above

**DECLARATION**

I solemnly declare that to the best of my knowledge and belief, the above particulars of my property are true and correct. I hereby appoint Heritage Property Consultants Ltd. To let my above mentioned property on my behalf.

**SIGNATURE**.....**Date:**.....  
(Landlords Signature)

I hereby accept the above terms and conditions

**SIGNATURE** .....**SIGNATURE**.....**Date**.....  
**Heritage Property Consultants ltd.**

**SIGNED BY** .....**SIGNATURE**.....**Date**.....  
**Witness**